

COPPAR

Process for Formal Application to Use COPPAR Data

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POLICY:

All investigators seeking to work with data or specimens collected within the COPPAR registry will submit a formal application for approval of the COPPAR Scientific Advisory Board (SAB). The SAB is composed of Senior Scientists from the Division of Rheumatology, Immunology and Allergy and related Departments within the Brigham & Women's Hospital or Harvard Medical School. The study proposal and application will be sent to all SAB members prior to a regularly scheduled quarterly meeting. This can occur on an Ad Hoc basis if necessary. The investigator will fill out an SAB application outlining the scientific merits of the study, including:

- a. The study's scientific importance.
- b. How the study goals add value to the COPPAR study aims.
- c. Why COPPAR specimens are necessary for the study.
- d. Which COPPAR data variables are necessary for the study and why.
- e. All applicants will submit their scientific intentions by written application and oral presentation when possible. For studies requiring blood or serum samples, the amount of material needed for the study must also be clear.

The application form is available at: <https://www.copparstudy.org/>

Decisions regarding the scientific merit of the study proposals will be reached by consensus of the SAB committee along with PI approval. The SAB may accept, reject or ask for further clarification of the study. The PI will send the requestor a letter with this information in a timely manner. If further clarification is needed, the requesting investigator will have the opportunity to respond in writing to the COPPAR PI, who will send the information to the SAB for further discussion.

The Investigator must agree:

- f. Data cannot be used for research that is inconsistent with the agreement.
- g. The recipient cannot transfer the data to other users; the data and/or specimens are only to be used for research approved by the SAB within one year of transfer.
- h. If analyses are not accepted for publication within 2 years a continuation of the Data Use agreement must be sought.
- i. A predetermined fee will be charged for data and/or specimens to be applied to the COPPAR infrastructure.

Questions? <https://www.copparstudy.org/contact-us/>

Mail Applications to:

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